

October 16, 2018

California State University, Dominguez Hills

Human Resources Management, WH A-340  
1000 East Victoria Street  
Carson, CA 90747

**Office Hours:**  
Monday-Friday  
8:00 a.m.-5:00 p.m.

**How to View Job Postings and Apply (24/7):**

Go to the website <http://www.csudh.edu/hr/job-opportunities/> or visit the Human Resources Office to use computer kiosk.

**Hours:**  
Monday-Friday  
8:15 a.m.-4:30 p.m.

All applicants must complete an online Employment Application. Hardcopy applications and résumés will no longer be provided or accepted for a position for which you apply.

**For employment information call:**  
\*(310) 243-3771 (Human Resources Office)

\*TDD line for the hearing impaired is (310) 243-2028; or

\*Visit our web site at: [https://www.csudh.edu/hr/job-opportunities/Individuals with Disabilities requesting accommodations under the American with Disabilities Act \(ADA\) may contact the Human Resources Department.](https://www.csudh.edu/hr/job-opportunities/Individuals with Disabilities requesting accommodations under the American with Disabilities Act (ADA) may contact the Human Resources Department.)

To access campus crime statistics, go to <https://www.csudh.edu/dhpd/clery/crime-stats/>

| FULL TIME / MANAGEMENT   |   |  |   |                   |  |
|--|---|--|---|-------------------|--|
| RECRUITMENT#   | TITLE   | DEPARTMENT   | SALARY  | FILING DEADLINE   |  |
| 3314   | Project Manager, Exempt (Administrator II)  | Facilities Planning, Design and Construction         | Commensurate w/ exp.  | Open until filled |  |
| 3326   | Assistant Custodial Services Manager -(Administrator I),  | Facilities Services                                  | Commensurate w/ exp.  | Open until filled |  |
| 3328   | Assistant Manager, Cashier Services   | Cashiers Office/Accounting Services                  | Commensurate w/ exp.  | Open until filled |  |
| 3350   | Manager, Workers Compensation and ADA (Administrator I)   | Human Resources Management                           | Commensurate w/ exp.  | Open until filled |  |
| 3380   | Director, Academic Advising (Administrator II)  | University Advisement Center                         | Commensurate w/ exp.  | Open until filled |  |
| 3382   | Associate Vice President, Faculty Affairs and Development (Administrator IV)                      | Office of Faculty Affairs and Development            | Commensurate w/ exp.  | Open until filled |  |
| FULL-TIME / PERMANENT / TEMPORARY  |   |  |   |                   |  |
| 3316   | Accessible Technology Initiative Coordinator, Exempt (Information Technology Consultant - Career) | Service & Financial Management                       | \$4,372 - \$10,173 Monthly.                                     | 10/24/2018        |  |
| 3364   | Chemical Hygiene Officer (Administrative Analyst/Specialist - Exempt II)                          | Environmental Health & Occupational Safety           | \$4,693 - \$8,242 monthly.                                      | Open until filled |  |
| 3381   | Lead Admission Advisor - Exempt (Student Services Professional III),                              | College of Business and Public Policy                | \$4,554 - \$6,488 monthly.                                      | 11/15/2018        |  |
| 3385   | Rose Black Resource Center Coordinator - Exempt (Student Services Professional III)               | Multicultural Affairs                                | \$4,554 - \$6,488 monthly.                                      | 10/18/2018        |  |
| 3392   | Communications Specialist - Exempt (Public Affairs/Communications Specialist II)                  | Enrollment Management                                | \$3,515 - \$6,173 monthly.                                      | 10/18/2018        |  |
| 3394   | Graphic Designer, Non - Exempt,   | Student Affairs                                      | \$3,717 - \$6,530 monthly.                                      | 10/22/2018        |  |
| 3397   | External Relations Support Coordinator - Non-Exempt (Administrative Support Coordinator II)       | External Relations                                   | \$3,115 - \$5,475 monthly.                                      | 10/22/2018        |  |
| 3409   | Benefits Support Coordinator - Non-Exempt (Administrative Support Coordinator I)                  | Payroll Services and Benefits                        | \$2,846 - \$4,998 monthly.                                      | 10/29/2018        |  |
| <b>For the Hourly-Temporary pool positions listed below, review of applications will be on an on-going basis, until there is an operational need of the university to fill a position. Positions can</b> |   |  |   |                   |  |
| 2401   | Physician   | Student Health and Psychological Services            | \$61.25 - \$101.00/hr.  | Indefinite        |  |
| 2402   | Theatre Technical Assistant (Helper Aid)  | University Theatre                                   | \$8.00 - \$16.20/hr.  | Indefinite        |  |
| 2403   | Plumber   | Physical Plant                                       | \$4,721 - \$6,096/mo.   | Indefinite        |  |
| 2404   | Registered Nurse II   | Student Health and Psychological Services            | \$23.56 - \$37.69/hr.   | Indefinite        |  |
| 2405   | Pool - Custodian - Non-Exempt (Custodian)   | Physical Plant / Housing                             | \$13.38 - \$20.07/hr.   | Indefinite        |  |
| 2406   | Admin. Support Assistant-Level I and II   | Campus Wide  | ASA I - \$12.21 - \$18.32/hr.<br>ASA II - \$14.65 - \$21.97/hr. | Indefinite        |  |
| 2407   | Accompanist II  | College of Arts & Humanities                         | \$18.30 - \$27.45/hr.   | Indefinite        |  |
| 2408   | Interpreters I and II (American Sign Language)  | Disabled Student Services                            | Int I - \$14.52 - \$43.76/hr. Int II - \$27.34 - \$49.24/hr.    | Indefinite        |  |
| 2409   | License Vocational Nurse  | Student Health and Psychological Services            | \$16.77 - \$26.83/hr.   | Indefinite        |  |
| 2410   | Medical Assistant   | Student Health and Psychological Services            | \$14.99 - \$23.98/hr.   | Indefinite        |  |
| 2411   | Notetakers  | Disabled Student Services                            | \$8.00 - \$17.26/hr.  | Indefinite        |  |
| 2412   | Nurse Practitioner  | Student Health and Psychological Services            | \$32.83 - \$52.52/hr.   | Indefinite        |  |
| 2413   | Laboratory Technologist I (Clinical Laboratory Scientist I)                                       | Student Health and Psychological Services            | \$25.25 - \$40.40/hr.   | Indefinite        |  |
| 2414   | Groundsworker   | Physical Plant / Housing                             | \$15.78 - \$23.68/hr.   | Indefinite        |  |
| 2415   | Test Proctor  | Testing Office                                       | \$23.75 - \$30.00/hr.   | Indefinite        |  |
| 2416   | Readers   | Disabled Student Services                            | \$8.00 - \$17.26/hr.  | Indefinite        |  |
| 2447   | Evaluator I   | Campus Wide  | \$2,988 - \$ 4,206/mo.  | Indefinite        |  |
| 2604   | Extended Education Specialist I   | Campus Wide  | \$3,832 - \$5,455/mo.   | Indefinite        |  |
| 2622   | Student Services Professional I-A & I-B   | Campus Wide  | SSP IB - \$3,238-\$4,580/mo.                                    | Indefinite        |  |
| 2686   | Health Education Assistant  | Student Health and Psychological Services            | \$3,704 - \$6,104/mo.   | Indefinite        |  |
| 3070   | Parking Officer   | University Police, Parking & Transportation Services | \$14.36 - \$23.30/hr.   | Indefinite        |  |
| 3322   | Athletic Trainer  | Athletics  | \$3,571-\$6,496   | Indefinite        |  |
| Applications accepted online only at<br><a href="https://www.csudh.edu/hr/job-opportunities/">https://www.csudh.edu/hr/job-opportunities/</a>  |   |  |   |                   |  |